

# Mills River Elementary School Parent Teacher Organization

## PTO Budget Meeting Agenda

July 12, 2023 @ 10 a.m.

### Meeting Called to Order/Attendance

- Jessica Lucas, Tracy Klaes, Kacie Tilley, Amy McKinstry, Beth Jaquez, Hannah Dinardo & Mom (Kindergarten Mom), Betsy Casebolt, Katherine Dare

### President's Welcome

Jessica Lucas

- Introductions: Everyone introduced themselves, their children & their PTO roles

### Treasurer's Report

Tracy Klaes

#### Vote on Budget for 2023-2024

- Coach Starling didn't get her purchases in time, so we'll put that \$ extra back into her 2023-24 budget
- School store went over by \$560, last year's school store budget – we're keeping same amount even though last year was over – Party spent \$2,552, given \$637 parent donations to the school – So spent \$1,900 on 5<sup>th</sup> grade party – \$2,343 revenue, \$134 left
- Playground – we're putting extra into savings (putting it aside in our own account/budget), for extra like shade & benches & we will decide what we need once the playground is completed (hopefully within the next couple months)
- Gave Field Day – \$1,500
- Teacher Appreciation – \$500 extra to accommodate special days like 9 weeks
- Need to push credit card machine this year
- Voting on budget: to be done by email by President, VP, Secretary and 2 Treasurers (voted on by email & approved as edited after changes during this meeting)

### Vice President's Report

Lauren Klocko

- Lauren is on vacation
- Can Lauren be in charge of getting MRS PTO on the school's website or push for it?

### Secretary's Report

Katherine Dare

- Will email minutes

### Dads Group

Kevin Ensley

- Kevin is on vacation/not vacation
- Betsy wants Kevin to do these things: Dad's Group should take over Fire Safety Days, they need more volunteers)
- Car rider line NEEDS: Dad's Group should open doors for the 1<sup>st</sup> several weeks because parents need help figuring out car rider line each year

### Fundraising Committee (The Rock & Fast Pass)

Campbell, Dare, Householder, Kehres

Fall Fundraiser (ideas, dates)

Spirit Nights (want to attempt these again?)

- GetMovinFundHub – still want to do that now
- Katherine will get the list together & we'll discuss this further – yes we are semi-interested – Chick-Fil-A
- Betsy – idea/question – Parents night out? Mills River Brewery? Middle & High Schools do this and it's very hard to do get the donations, maybe parents can get the donations together – What about a night at the Elk's Club? – Add to agenda to fundraising meeting – Are we allowed? Ask Mr. Garrett
- Bingo Night?

School Store

Amanda Ledbetter & Kacie Tilley

- Kacie explained the funding goal of the school store for the 5<sup>th</sup> grade party
- Goal to have it open for Meet the Teacher
- Only spent \$184 so far & have a lot of inventory, no stickers ordered yet
- 6 different items purchased to sell, everything \$1
- \$2 Mills River Falcons Key Chains if we want them – yes we want them
- We need to write in our by-laws that school store needs to turn in receipts to PTO 1<sup>st</sup> prior to going to the bookkeeper – must actually signed (somehow, in-person or email to bookkeeper/attached to reimbursement request) by PTO President & 1 of 2 Treasures prior to going to bookkeeper for reimbursement – Should be done from now on with all reimbursements

Staff Appreciation Committee

Jaquez, McKinstry & Rusert

- We need more low cost options
- Snack cart? Have we decided with Ms. Fletcher if that is happening?
- Want to do something, whether costs \$ to PTO or is a volunteer effort, each 9 weeks

Spiritwear

Lindsey Kehres

Where do we need to be with spirit swag?

- Need to get in touch with Lindsey
- Need to order new or get out what we have for Meet the Teacher – do we?

Volunteer Coordinator

Betsy Casebolt

Should there be a "Welcome Volunteers" event at the beginning of the year or just a table at one of the events?

- Will send out sign up for Meet the Teacher
- Should we do a coffee meetup? Something after school starts – yes
- A week or 2 after school starts, give families time to settle into school & then set it up – not 1<sup>st</sup> week of school

Leader In Me

Kacie Tilley

- Peachjar went out about clubs & have not heard about clubs, have volunteers for certain clubs – know nothing yet

School Improvement Team Meeting

Beth Jaquez

- Some Wednesday of the month Beth will go

Superintendent Parent Advisory Committee Meeting

Katherine Dare

Explanation of this role

- Mr. Auten appoints this position – Mr. Auten asked Katherine years ago & she won't give the position up but others are welcome to come with
- Each school principal appoints a representative for their school to attend the monthly evening meeting to give input on behalf of the school

New Business

Communication: Any input from PTO on FB posting? Do we want to create Instagram acct for PTO?

- Yes, we want to set this up

Each grade has money that they forfeit at the end of 5<sup>th</sup> grade, we'd like to dedicate someone to find out about this.

- At the end of a year, each grade has \$ that comes from the school, the \$ does not follow to 6<sup>th</sup> grade, Larissa & Nicole said we need to try to get that \$ from 5<sup>th</sup> grade before the school absorbs it (or where does it go?) – Why does that 5<sup>th</sup> grade \$ not go to the 5<sup>th</sup> grade party or to anything else 5<sup>th</sup> grade wanted/needed prior to graduation?

August 3<sup>rd</sup>: rising kindergarten family playdate

- Balloons & popsicles @ Mills River Park Pavilion @ 11:30 – will have table for PTO
- Raffling off EPI sample box – Betsy to bring set up for raffle
- Need name tags
- Who can come? Would be nice to have extra PTO members to greet families.

July 31<sup>st</sup>-Aug 3<sup>rd</sup>: Falcon First Flight (kindergarten orientation), using Fast Pass and Paint the Rock raffles or the gift cards we were gifted

- Jessica – to ask Mr. Auten if a PTO member can talk to parents during the meeting at school with parents (when Kindergarten teachers are introducing themselves in the gym)

Meet the Teacher

- Need signups – last year was 4 – 6 p.m.
- Staggard timing, 30 minutes for set up & some for breakdown
- To ask Mr. Keith or Mark for table

Leanne's bags for cereal boxes

- We will help & figure out the best way to get Leanne what she needs to STEAM

Meeting Adjourned

Next Meeting: August 17<sup>th</sup> 1:00 @ The Academy (up the hill from the school)

Workshop Meeting: \_\_\_\_\_